

# 3 deans W

## 2013 CCAS Seminar for New Deans of Arts & Sciences

July 14-17  
Indianapolis, Indiana



### NEW DEANS

The Council of Colleges of Arts and Sciences (CCAS) offers seminars in which participants examine practical issues associated with college or university administration. In the Seminar for New Deans, experienced A&S deans share their accumulated wisdom about successful deaning and facilitate discussion among participants about approaches to common problems faced by those new to the job of deaning.

Using a variety of formats, including case studies, the seminar focuses upon successful management techniques as well as ideal models of administration. New deans from around the country and many types of institutions will be in attendance. Ample networking activities allow participants to develop a set of contacts to call upon once back on campus. The seminar also introduces attendees to the plethora of services and support you will receive as a CCAS member.

### SEMINAR FACULTY



#### DIRECTOR

**Gersham Nelson, Dean**  
College of Arts, Humanities,  
and Social Sciences  
*University of Central Missouri*



#### FEATURED SPEAKERS

**Isaac J. Mowoe, Esq.**



**P. Geoffrey Feiss, Provost Emeritus**  
*The College of William & Mary*



#### FACILITATORS

**Jeffrey Hecker, Dean**  
College of Liberal Arts and Sciences  
*University of Maine*



**Catherine Albrecht, Dean**  
College of Arts and Sciences  
*Ohio Northern University*



**Janice Nerger, Dean**  
College of Natural Sciences  
*Colorado State University*

### REGISTRATION INFORMATION

Since small-group discussions are critical to the seminar format, registration is limited to 40.

The registration fee of \$625 includes conference materials, Sunday and Tuesday social hours, Monday, Tuesday and Wednesday breakfast buffets, and Monday lunch. Fee for non-members is \$750.

**Registration Procedure:** From [ccas.net](http://ccas.net), log in with your personal username and password under Member Login: click "Forgot your login information?" if you do not know your login credentials. Non-CCAS members may register as New Customers.



**Registration Deadline: June 28, 2013**, or until the seminar is filled. Payment need not accompany your registration but must be received by that date.

The first 40 registration requests will be accepted, with preference going to college deans; additional requests will be wait-listed in order of receipt. **Ten spaces are reserved for associate/assistant deans who have responsibility for faculty and curricular issues.**

**Cancellation Policy:** For written cancellations received in the CCAS office by 5:00 p.m. EST on **July 3**, CCAS will refund the registration fee, less a \$75 administrative fee. After July 3, no refunds will be granted due to catering guarantees.

### PRELIMINARY PROGRAM

#### SUNDAY, JULY 14

4:00 – 5:30 pm  
Check-in & seminar registration

5:30 – 6:30 pm  
Networking reception

Dinner on your own

#### MONDAY, JULY 15

7:30 – 8:30 am  
Breakfast

8:30 – 9:00 am  
Welcome, Introductions & Overview

9:00 – 10:00 am  
Getting Started: Shaping & Organizing College Operations

10:30 am – 12:00 pm  
Leadership, Equity, & Decision-making

12:00 – 1:30 pm  
Luncheon buffet

1:30 – 3:00 pm  
Planning & Budgeting

3:15 – 5:00 pm  
What Provosts Expect From Their Deans

#### TUESDAY, JULY 16

7:30 – 8:30 am  
Breakfast

8:30 – 11:45 am  
Legal Issues in Higher Education

11:45 am – 1:15 pm  
Lunch on your own

1:15 – 4:30 pm  
Faculty Issues  
Deans & Development

5:30 – 6:30 pm  
Networking reception

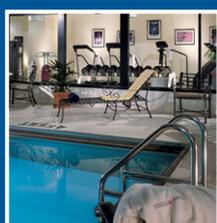
#### WEDNESDAY, JULY 17

7:30 – 8:30 am  
Breakfast

8:30 – 10:00 am  
Case Studies

10:30 – 11:30 am  
Problem-Solving Exercises  
or Role of the Associate/  
Assistant Dean

11:30 – Noon  
Taking it Home



### HOTEL INFORMATION

#### OMNI SEVERIN HOTEL

40 West Jackson Place, Indianapolis, IN 46225

The seminar hotel, the Omni Severin, is located in the heart of the Entertainment District in downtown Indianapolis. Connected to Circle Centre Mall via skywalk, this historic hotel offers easy access to shopping, dining, and local entertainment.

**Group room rate:** \$139 plus tax, single or double

**Hotel reservation deadline: June 26, 2013**

**To make reservations:**

[Omni Hotel](http://OmniHotel.com)

Or call 1-800-The-Omni (800-843-6664) and ask for the CCAS group code 12700312899 in order to get the group rate.