



Washington Hilton • Washington, D.C.

November 4-7, 2015

Proposals are now being accepted for the 50th Annual Meeting of the Council of Colleges of Arts and Sciences

The CCAS Annual Meeting includes four days of panels, roundtables, case studies, keynote speeches, forums, workshops, and networking opportunities that cover a broad range of issues of interest to deans. The 2015 meeting will take place at the Washington Hilton near Dupont Circle, NW.

Proposals are welcome on any topic of interest to the membership. While deans appreciate hearing about best practices and successful innovations, there is also room for sessions focusing on the intellectual and creative aspects of deaning.

Although not limited to these topics, consider ideas suggested by those attending last year's Annual Meeting:

- Collaborating with engineering, business, or other professional schools/colleges
- Supporting faculty at various career points (early, mid, later); managing changing expectations
- Leadership development within the school/college
- Managing internal institutional politics; how to make your best case to campus leadership
- How to support and lead faculty in light of changing expectations about teaching

Because of program limitations, it is unlikely that we will accept all proposals that are submitted. Priority will be given to ensuring a balanced program that addresses a wide range of pertinent topics. As always, please remember to honor our commitment to the arts and sciences across all institutional types by including diverse perspectives.

Proposals are accepted for three types of presentations:

- Concurrent panel sessions
- Sessions sponsored by CCAS Standing Committees
- Critical Issue Forums

Proposals for Panels: Proposals for complete panels, to include **session title, panelist names and institutions**, and **session abstract**, are especially welcome, but we will consider all proposals. Feedback tells us that our members appreciate sessions that pursue discussion beyond "showcasing" and that enable members to brainstorm and deliberate as well as to apply and adapt best practices. Please be sure that panel topics are sufficiently broad to allow more than one institution to be represented. We must limit each panel to three presenters so that adequate time is saved for audience participation. Presiders for the panels will be identified by the Program Committee. The CCAS ListServes may be used to recruit panelists; see instructions under www.ccas.net/Members Only.

Proposals from CCAS Standing Committees: Proposals should follow the same guidelines as panel proposals and be submitted by the Standing Committee Chairperson. In addition to the three panelists, the Committee Chair or his/her designee may serve as the presider. A committee may submit more than one proposal, but only one can be designated as the sponsored session. Any additional proposals should be submitted using the concurrent sessions form.

Proposals for Critical Issue Forums: The **Critical Issue Forums** recognize our need to come together to deliberate about the common problems we face as leaders in higher education. Proposals for CIF's focus on an issue of broad interest to the membership. The CIF discussion leader (who is usually the organizer) begins the sessions by providing a brief overview of the issue or topic and identifying a small number (2-4) of ways in which the issue might be addressed. The participants then engage in small-group discussions of the costs, consequences, and trade-offs associated with each of the approaches. The forum concludes with reports of the insights gained from each of the small-group discussions. The proposal should include a **title and abstract** framing the issue that the forum will address. The proposal may include the name of a presider, who will introduce the discussion leader and assist with audience participation; if no presider is identified, the Program Committee will assign one. If a proposal is accepted, the discussion leader must provide 2-3 short readings or websites related to the Forum topic to be posted on the CCAS website prior to the meeting.

NOTE: In order to give as many of our members the opportunity to present as possible, proposals that include non-member deans are rarely accepted.

Submit your proposal electronically to CCAS2015@csun.edu by March 27 using one of the MS Word forms here:

[Panel Session](#) • [CCAS Standing Committee Session](#) • [Critical Issue Forum](#)

(Copies of the forms are also available for download from the CCAS website at ccas.net). Please use the form appropriate for the type of session you are proposing.

On behalf of the Program Committee and Executive Board of CCAS, I thank you for your interest and energy in creating the program. I look forward to seeing you in our capital city this fall.

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