SEMINAR FOR NEW DEANS
OF ARTS & SCIENCES

The Council of Colleges of Arts and Sciences (CCAS) offers seminars in which participants examine practical issues associated with academic administration. In the annual Seminar for New Deans, experienced A&S deans share their accumulated wisdom about successful deanng and facilitate discussion among participants about approaches to common problems faced by those new to the job of deanng.

Using a variety of formats, including case studies, the seminar focuses upon successful management techniques as well as ideal models of administration. New deans from around the country and many types of institutions will be in attendance. Ample networking activities allow participants to develop a set of contacts to call upon once back on campus. The seminar also introduces attendees to the plethora of services you will receive as a CCAS member to support your work as dean.

REGISTRATION INFORMATION

Since small-group discussions are critical to the seminar format, registration is limited to 40.

The registration fee of $650 includes conference materials, Sunday and Tuesday social hours, Monday, Tuesday and Wednesday breakfast buffets, and Monday lunch. The fee for non-members is $750.

REGISTRATION PROCEDURE

From www.ccas.net, log in with your personal username and password under Member Login. Click “Reset Password” if you do not know your login credentials. Non-CCAS members may register as New Customers.

REGISTRATION DEADLINE

July 8, 2016, or until the seminar is filled. Payment need not accompany your registration but must be received by that date. The first 40 registration requests will be accepted, with preference going to college deans; additional requests will be wait-listed in order of receipt. Ten spaces are reserved for associate/assistant deans who have responsibility for faculty and curricular issues.

CANCELLATION POLICY

For written cancellations received in the CCAS office by 5:00 p.m. EST on July 15, CCAS will refund the registration fee, less a $75 administrative fee. After July 15, no refunds will be granted due to catering guarantees.