

SEMINAR for **NEW DEANS** of ARTS & SCIENCES

NASHVILLE
TENNESSEE



JULY 9-12
2017

SEMINAR FOR NEW DEANS

The Council of Colleges of Arts and Sciences (CCAS) offers seminars in which participants examine practical issues associated with academic administration. In the annual Seminar for New Deans, experienced A&S deans share their accumulated wisdom about successful deaning and facilitate discussion among participants about approaches to common problems faced by those new to the job of deaning.

Using a variety of formats, including case studies, the seminar focuses upon successful management techniques as well as ideal models of administration. New deans from around the country and many types of institutions will be in attendance. Ample networking activities allow participants to develop a set of contacts to call upon once back on campus. The seminar also introduces attendees to the plethora of services you will receive as a CCAS member to support your work as dean.

SEMINAR FACULTY

DIRECTOR



Theresa M. Lee, Dean
College of Arts
and Sciences
*University of Tennessee
Knoxville*

FACILITATORS



**Kevin J. Corcoran,
Dean**
College of Arts
and Sciences
Oakland University



**Steve Peters,
Dean**
College of Fine Arts
*University of
Montevallo*

REGISTRATION INFORMATION

Since small-group discussions are critical to the seminar format, registration is limited to 40.

The registration fee of \$675 includes conference materials, Sunday and Tuesday social hours, Monday, Tuesday and Wednesday breakfast buffets, and Monday lunch. The fee for non-members is \$775.

REGISTRATION PROCEDURE

From www.ccas.net, log in with your personal username and password under Member Login. Click "Reset Password" if you do not know your login credentials. Non-CCAS members may register as New Customers.

REGISTRATION DEADLINE

June 23, 2017, or until the seminar is filled. Payment must be made by credit card at the time you register.

The first 40 registration requests will be accepted, with preference going to college deans; additional requests will be wait-listed in order of receipt.

Ten spaces are reserved for associate/assistant deans who have responsibility for faculty and curricular issues.

CANCELLATION POLICY

For written cancellations received in the CCAS office by 5:00 p.m. EST on **June 30**, CCAS will refund the registration fee, less a \$75 administrative fee. After June 30, no refunds will be granted due to catering guarantees.

TOPICS

SUNDAY, JULY 9,
4:00pm

Check-in & Seminar
Registration begins

Networking reception
at 5:30 pm

**Shaping & Organizing
College Operations**

Leadership

**Equity & Decision-
making**

**Planning & Resource
Management**

Deans & Development

**Role of the Associate/
Assistant Dean**

**Legal Issues in
Higher Education**

Faculty Issues

**Problem-Solving
Exercises**

Case Studies

**What Presidents and
Provosts Expect
of Deans**

**What CCAS
Can Do for You**

WEDNESDAY, JULY 12,
12:00 noon

Seminar will conclude