



PROFESSIONAL DEVELOPMENT OPPORTUNITIES

Annual Meeting (November)

Highlights include nationally prominent speakers on arts and sciences; updates on federal legislation of interest to deans; concurrent panels with member deans featuring best practices; small-group discussions of case studies written by deans; and focused interactive discussions of critical issues. All events are designed to enhance networking among attendees. CCAS members can take advantage of a reduced early-bird rate.

Pre/post Conference Workshops

Offered in conjunction with the Annual Meeting these workshops are designed to save travel costs and time for members. Workshop topics are selected based upon identified member needs for professional development.

Workshops for Deans

Deans can attend “special topics” workshops focused on practical issues such as Deans & Development; Interdisciplinarity; Student Outcome Assessment; Online Education; and Using Quantitative Productivity Tools. Workshop leaders are CCAS member deans and outside experts on the topic.

Seminar for New Deans

This is a three-day summer seminar for new and recently appointed deans, this workshop covers the essentials of running a college/school. The seminar is arranged so that participants spend time learning about, sharing, and debating approaches to the common set of challenges and opportunities that all deans face. Throughout various sessions, attention is paid to honing analytical and decision-making skills. All sessions are organized to include considerable interaction among the participants.

Seminars for Department Chairs/Heads

This seminar explores the roles department chairs serve as leaders, change agents, strategic planners, managers, communicators, motivators, peacemakers, and problem solvers. The goals of the seminar are to suggest some practical advice and guidance on the art of departmental administration and to help chairs gain new perspectives and a better appreciation of the challenges and opportunities associated with chairing an academic department. The seminar is suitable for new chairs—as well as experienced chairs—in a broad spectrum of arts and sciences disciplines.

On-campus Leadership Workshops for Chairs

Deans wishing to offer a campus-based workshop for their chairs/heads/directors can contract with CCAS to identify an experienced dean-facilitator for a one-day workshop tailored to their needs. Please see the website for current administrative and facilitator fees.



DEAN'S OFFICE BENEFITS & SERVICES

Membership for All Decanal Staff

Membership in CCAS is paid by institution, so deans may include all associate and assistant deans as individual members at no additional cost.

Associate and assistant deans receive personalized login credentials and may attend all events at the CCAS member rate.

Special Features for Associate/Assistant Deans

Associate and assistant deans are considered an important constituency of CCAS. As such, A/A deans have access to their own ListServ; can join a standing committee that addresses issues of concern to them; stand for election to the Board of Directors; attend seminars and workshops focused on their positions and career goals; and attend all meetings at member rates.

National Advocacy for the Arts & Sciences

Advocacy is a central theme to the annual meeting; including the presentation of the **CCAS Arts & Sciences Advocacy Award**, given “in recognition of exemplary advocacy for the arts and sciences, flowing from a deep commitment to the intrinsic worth of liberal arts education.” We partner with other organizations such as the American Conference of Academic Deans (ACAD), the Association of American Colleges & Universities (AAC&U), the Council of Social Science Associations (COSSA), the International Conference of Fine Arts Deans (ICFAD), the National Humanities Alliance (NHA), and Phi Beta Kappa to strengthen collective advocacy efforts and extend programming to a broader academic audience.

Standards of Practice for Colleges of Arts & Sciences

Unique to CCAS, the Standards of Practice is a self-assessment tool that was created to help deans evaluate whether or not their college/school has policies and practices that align with the highest standards of administrative best practices in higher education. Deans can use these standards to evaluate their own institution or to assess an institution from which they are considering a job offer.

New Hires Survey

Each summer, CCAS surveys member institutions for information on salaries and start-up costs paid for newly hired tenured and tenure-track faculty members, by discipline. In November, the summary is available at no charge to members who participated in the survey or at a cost for those who did not submit data. Unlike any other national survey, information on start-up costs for new faculty members is reported.



PROFESSIONAL SERVICE

Leadership Opportunities

CCAS members who are seeking opportunities for professional service at the national level can stand for election to the Board of Directors; chair a standing or ad-hoc committee; organize a panel for the Annual Meeting; author a case study; or serve as a director or facilitator for a workshop or seminar.

Standing Committees

Standing Committees represent member interests by institutional type (Research, Comprehensive, Metropolitan/Urban, Liberal Arts, and Private), and by special interest such as Associate/Assistant Deans, Cultural Diversity, and Gender Issues. Each committee organizes and presents a panel at the Annual Meeting and brings to the attention of the Board of Directors ideas and issues of concern to their respective constituencies.

Mentoring

Despite impressive educational and professional careers, typically as a faculty member, many individuals assume the role of a new dean without the full knowledge of what the job entails and the experience necessary to manage the college effectively and efficiently from the start. The Mentoring Program for Deans and Associate/Assistant Deans seeks to socialize new deans and associate/assistant deans to the dean's job, offer leadership development for new deans and associate/assistant deans and provide networking opportunities.



COMMUNICATION

www.ccas.net

The CCAS website is the hub for all news and information about events and resources.

ListServ

CCAS maintains two active Listservs to facilitate discussion and networking among its members. To enroll please write to ccas@wm.edu with **Subscribe to Listserv** in the subject line. Topics that generate sufficient discussion are summarized and posted online in the Deans Knowledge Base (DKB).

Email Updates

Regularly sent email newsletters keep members abreast of upcoming conferences and seminars, reports on recent events, communiques from the president, and announcements about position changes of our members.

Membership Directory

A directory is available online and is searchable by: institution, state, Carnegie classification, and individual members' contact information.

Customer-service at ccas@wm.edu

This official CCAS email is monitored weekdays between 8:30 am-5:00 pm Eastern Time. Members and their staff are urged to write with any questions or requests.