

Editor: Fran Peck

College of Humanities and Fine Arts at the University of Massachusetts at Amherst, will highlight Friday's luncheon.

Finally, I want to thank, not for the last time, the hard-working members of your Program Committee:

Lorna Bell-Shaw, Lynn University
Michael Fishbein, Lyndon State College
Sue Hammersmith, Ferris State University
Tim Moore, Kent State University
Joe Nadeau, Rider University
Mel Netzhammer, SUNY College at Buffalo
Anita Shea, Salem State University
Scott Waugh, UCLA
Elizabeth Grobsmith, Utah State Univ (now at Northern Arizona University)

Geoff Feiss, 2002 CCAS Program Chair, College of William and Mary, pgfeis@wm.edu

CCAS looks forward to serving member deans at the annual meeting. Please direct any questions regarding the registration process to the CCAS office by phoning (480) 727-6064 or e-mailing ccas@asu.edu.

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2002 CCAS ANNUAL MEETING

This year's annual meeting will be held in San Francisco November 13-16, 2002. Look for more information on the annual meeting this month when the preliminary program and registration materials are mailed. Frequent updates will also be provided on the CCAS web site at www.ccas.net under "Annual Meeting".

"The Program for the 2002 Annual Meeting of the Council of Colleges of Arts and Sciences is just about in final form. As I hope you know by now and have put on your calendars, the meeting is Wednesday, November 13 to Saturday, November 16, 2002 at the Hyatt Regency Embarcadero, San Francisco. The hotel is a wonderful venue, convenient to great restaurants, good shopping, cable car and trolley rides, and lovely walks. My favorite, though a bit strenuous, is to the top of nearby Telegraph Hill where the Diego Rivera-inspired murals done by Bay area artists under the auspices of the WPA give a wonderful glimpse into California during the Great Depression.

We will have the usual array of great panels with lots of discussions and feedback. I encourage you to look for the preliminary program, which should be coming your way in the next few weeks. Our plenary speaker is Donald Kennedy, President-emeritus of Stanford University, Editor-in-chief of *Science*, and author of *Academic Duty*. The title of his address is "What Should be Asked of Faculty?" Our luncheon speaker is Fred Kluge, novelist and Professor of English at Kenyon College. He is the author of *Eddie and the Cruisers*, *Biggest Elvis*, *McArthur's Ghost*, and, *Alma Mater*. The latter is a wonderfully affectionate critique of the first year the author spent at his alma mater, Kenyon College, as a faculty member. He will speak on "Life and Death at a Liberal Arts College." The presidential address, "Education and Its Discontents," by Lee Edwards, Dean of the

Important Ballot Information

Dear colleagues and fellow deans:

At the 2001 CCAS Annual Business Meeting, a draft ballot containing changes to the CCAS By-Laws, which were proposed by an Ad Hoc By-Laws Review Committee (Holly Smith, Chair; Jane Earley, Joe Hill, Gary Krahenbuhl, and Beate Schiwiek, members) and recommended by the CCAS Board, was presented to the membership for discussion. In January of this year these changes were submitted to a vote of the general membership via a mail ballot.

Although those responding to the mail ballot approved these recommendations overwhelmingly, only one-third of member institutions returned the ballot. The CCAS Constitution requires a majority of eligible member institutions to approve a change by mail ballot. Based on past experience, we stand little chance of achieving majority participation via a mail ballot.

However, such amendments to the By-Laws require only a two-thirds majority of **those present and eligible** to vote at any Annual Meeting. This is to inform you that changes introduced at the last Annual Business Meeting and submitted by mail ballot this past January will be

submitted for a vote of those eligible at the Annual Business Meeting of 2002.

In addition, because minor revisions to the By-Laws are so difficult to achieve, the Board recommends a change to the CCAS Constitution. Currently a change to the Constitution requires a two-thirds majority of the total membership, either in a business session or by a mail ballot. However, these conditions cannot realistically be met. **Seldom are two-thirds of the member institutions at an Annual Business Meeting and never do two-thirds respond to a mail ballot.**

Because of these difficulties in managing the affairs of CCAS, it is the intention of the Board to propose changes to the Constitution that would make amendments to the ByLaws and Constitution easier to achieve. Specifically, the Board will propose that the Constitution read:

Article IX: "Amendments to the Constitution can be adopted by a three-fourths majority of those present and eligible to vote at an Annual Business Meeting, or on a mail ballot by a two-thirds majority of those eligible institutions responding....."

Article X: ".....Such ByLaws may be accepted, repealed or amended at any Annual Meeting by a two-thirds majority of those present and eligible to vote, or on a mail ballot by a simple majority of those eligible institutions responding."

Please note that it is the intent of the Board to continue to submit ballots until at least two-thirds of member institutions have responded, whether by mail (written or electronic) and/or in person at an Annual Business Meeting. Our first attempt will be at the 2002 Annual Business Meeting in San Francisco on November 15. Please participate in this balloting process when called upon to do so.

Thank you,

Lee R. Edwards, President, CCAS
Holly M. Smith, Past-President, CCAS
Chair, By-Laws Review Committee

CCAS NEW HIRES SURVEY

There is still time to participate in the New Hires Survey. Information and 2002-2003 New Hire Survey forms were mailed recently. CCAS is once again setting an early deadline for this year's survey so that we may share the survey results with you sooner. We will need your completed survey no later than **September 20, 2002**. Information submitted late might not be included in the survey and those institutions will not qualify for a

free copy of the survey results. Please mark this deadline date on your calendar.

To facilitate participation again this year, we have placed the Excel spreadsheet on the CCAS web site (www.ccas.net) in the "Member Only" area. You will need to access the "Member Only" area using your password (Dean's or Associate Dean's password). If you do not have a password to the site, please contact Fran Peck at the CCAS office.

CCAS Collaboration in Teacher Preparation UPDATE

There are no spaces available in The Special Seminar – Collaboration in Teacher Preparation being held September 22-24, 2002 at the Westward Look in Tucson.

MEMBERSHIP RENEWALS

CCAS membership renewals for 2002-2003 were due on July 19. If you did not receive this information, please contact the Secretariat office. In addition to the original mailing requesting membership renewal information, we have also faxed those institutions that had not submitted their membership information by that date. If we have not received your membership data forms, information on your decanal staff will be incomplete in the membership directory.

TO THE NEW DECANAL STAFF:

MANAGING YOUR CCAS LISTSERV ACCOUNT

Subscribers to the CCAS Listserv may manage their list access via email directly to the listserv server. Often this will be much quicker than requesting help from the CCAS office and it is quite simple to do.

New subscribers should send the message SUBSCRIBE CCASDEAN to listserv@asu.edu.

You can unsubscribe by sending the following message to listserv@asu.edu: UNSUBSCRIBE CCASDEAN

Do not include any other text, and leave off signatures, attachments ("business cards"), etc.

If you encounter problems using the list, please contact Fran Peck via email at ccas@asu.edu.

CHANGING OF THE GUARD

Rene Casillas, Dean, College of Arts and Sciences, New Mexico State University, is retiring.

H. Joseph Newton, Interim Dean, College of Science, Texas A & M University, to Dean.

Dickson K. Smith, Dean, College of Arts and Sciences, Cardinal Stritch University, is retiring.

Emily Mann Peck, Associate Dean, College of Liberal Arts and Sciences, University of Illinois at Champaign-Urbana, is retiring

Eleanor Green, Dean of Faculty, University of Maine at Presque Isle, to Dean, Mount St. Vincent.

Steven Diner, Dean, Faculty of Arts and Sciences, Rutgers-Newark, to acting Provost Rutgers-Newark.

Charles Hurt, Interim Dean, College of Social and Behavioral Sciences, University of Arizona, to Dean, College of Arts and Sciences, West Chester University of Pennsylvania.

Joan Wick-Pelletier to Dean, College of Arts and Sciences, State University of New York at Albany.

Van Coufoudakis has retired from Indiana University-Purdue University Fort Wayne.

Marc Lipman to Dean Indiana University-Purdue University Fort Wayne.

Beate Schiwiek, Academic Officer and Dean, Wilson College, to Academic Dean of the Undergraduate Women's College, Rosemont College.

Dean, College of Liberal Arts

Towson University invites applications and nominations for the position of Dean of the College of Liberal Arts. The College seeks an innovative and effective leader with an unwavering belief in the importance of a liberal arts education and a commitment to quality teaching, research, student learning and diversity.

The Dean of the College of Liberal Arts serves as the senior officer of the college. The Dean provides leadership and support for policy formation, faculty development, faculty personnel matters, curriculum development, budget, student recruitment and advisement, and fund-raising. The Dean reports directly to the Provost and participates with the other deans as a member of the Provost's Council.

The College of Liberal Arts provides the core of general education requirements for all undergraduate majors as part of its commitment to a liberal arts education and is the cornerstone of the university's commitment to student learning in the methods of deductive reasoning, logical inquiry and critical analysis. The College has a distinguished faculty of 130 full-time professors and over 200 part-time faculty in nine departments, nine interdisciplinary programs, nine masters' degree programs, and four graduate certificate programs.

The successful candidate must have an appropriate earned doctorate in a discipline within the College, and must qualify for a tenured appointment as a full professor. He or she must demonstrate successful administrative experience in higher education and possess a distinguished record of teaching and scholarly accomplishments. The candidate must be an effective leader with a strong commitment to quality teaching, interdisciplinary collaboration, research, student learning and diversity. The candidate must also be a strong and visible advocate for the College and be able to articulate a clear vision for the College in the changing environment of higher education.

Founded in 1866, Towson University is located on a beautiful 328-acre setting in the suburban community of Towson, Maryland, just north of Baltimore City and 45 miles from Washington D.C. Towson University is the largest university in the Baltimore area and the largest comprehensive university in the University System of Maryland with a student body of 17,000.

Candidates should send a letter of application, curriculum vitae, a statement of purpose delineating their vision for the college, and the names, addresses and phone numbers of five references with knowledge of the candidate's career and administrative experience.

Review of applications will begin October 18, 2002, and will continue until a successful candidate is identified. Send applications and nominations to: **Ms. Sue Ann Nordhoff-Klaus, CLA Dean Search Committee, Dean's Office, College of Liberal Arts, Towson University, Towson, MD 21252.**

MARK YOUR CALENDAR!

*The 2002 CCAS Annual Meeting will be held
at the Hyatt Regency San Francisco
November 13-16 in
San Francisco, CA*

Towson University is an equal opportunity/affirmative employer and has a strong institutional commitment to diversity. Women, minorities, persons with disabilities, and veterans are encouraged to apply.

Web Site

<http://www.ccas.net>

CCAS ADDRESS

**P.O. Box 873108
Arizona State University
Tempe, AZ 85287-3108**

NOTE: We have had some problems with checks still going to the old address. Please contact your business office to make sure they have our new address in their vendor files.

CCAS SERVICES AND ACTIVITIES**SERVICES****Legal Issues Seminar**

CCAS member institutions may schedule the Legal Issues Seminar with CCAS.

Listserv

Members wanting to subscribe to the CCAS Listserv should send the message SUBSCRIBE CCASDEAN to listserv@asu.edu. Do not include any other message. Instructions will follow on how to confirm your subscription. Approximately 300 members use the list to discuss issues in arts and sciences higher education. See the announcement in this Newsletter for more details.

Mailing Labels

Members may purchase mailing labels from CCAS. Two different sets of labels are available: The "Deans Set" includes approximately 675 names and addresses of CCAS Deans; and the "Full Set," which adds the names and addresses of approximately 840 associate and assistant deans of member institutions. The Deans Set may be ordered for \$50.00 ppd. and the Full Set for \$125.00 ppd.

New Hires Survey

CCAS New Hires Survey data is available free to member institutions that participated in the survey. Non-participating members may obtain the report for \$100.00. Survey data was made available in December.

Newsletter

CCAS welcomes your comments and suggestions and encourages you to submit essays and articles for publication. Submissions for publication will be considered on content and space available. Information should be sent to Fran Peck at CCAS.

From the Pew Learning and Technology Program Newsletter June 2002

* EDUCAUSE Pre-Conference Workshop

On October 1, 2002, Carol Twigg and Carolyn Jarmon will offer a full-day seminar entitled "Improving Quality and Reducing Costs: Redesigning Campus Learning Environments" as part of the EDUCAUSE annual conference in Atlanta. This seminar will replicate the workshops that have successfully taught grant applicants from 30 institutions how to redesign large-enrollment, introductory courses. Through presentations, case studies, and group work, participants will learn the basic planning steps as well as how to adapt the redesign model to the needs of their institutions. Space is limited, and there is a separate registration fee for this workshop (11F). For more information, visit the EDUCAUSE 2002 Conference Web site at

<http://www.educause.edu/conference/e2002/seminars.asp>.

New Monograph Available

The latest monograph from the Pew Symposia in Learning and Technology, entitled "Redefining Community: Small Colleges in the Information Age," will be published in late June. The monograph discusses ways that information technology can address resource constraints confronting small, residential colleges; how methods for improving academic quality and controlling costs developed at larger institutions can transfer effectively to the small college environment; and new approaches being pioneered at peer institutions that are transferable to others. The monograph is also currently available in PDF format on the program Web site at

<http://www.center.rpi.edu/PewSym/mono5.html>.

*Need to access the CCAS Members Only
area of the website?? Don't know your
password??*

On the Members Only page beneath the Login box is a link. Click on that link and type your email address into the next dialog box. The website will then email you your password.

The CCAS office **does not** maintain a list of passwords.

Canisius College
Dean of the College of Arts and Sciences

Canisius College seeks a visionary and energetic leader to head the College of Arts and Sciences beginning in summer 2003.

A Jesuit College

Founded by the Jesuits in 1870, Canisius College is an independent, co-educational, medium-sized institution of higher education conducted in the Catholic and Jesuit tradition. Located in a residential neighborhood of Buffalo, NY, it offers undergraduate programs, built upon a liberal arts core curriculum, that lead to associate and baccalaureate degrees in a wide variety of areas. Graduate programs leading to the master's degree are offered in business, education, and other professional fields. Canisius enrolls nearly 5,000 students (including 1,500 graduate students). Nearly 1,500 undergraduates reside on campus. Full-time faculty number 209, with over 92% holding the Ph.D. or other terminal degree.

Canisius College aspires to move into the top ranks of Northeastern private colleges and universities. To this end, at the completion of a very successful capital campaign, the college has added modern classroom facilities, residences, and administrative offices. Advancing the college's academic excellence is now the priority with more resources to be devoted to the core areas of Arts and Sciences.

The College of Arts and Sciences

Arts and Sciences is the original academic unit of the institution and is rooted in the rich tradition of Jesuit, liberal arts education. The College of Arts and Sciences includes 132 full-time and 115 part-time faculty members in 20 academic departments and programs in the arts, humanities, social sciences and sciences. The College of Arts and Sciences enrolls about 1,600 students in its programs, offers nearly all of the courses in the core curriculum required of all 3,200 undergraduate students, and is the largest academic unit of the institution. The dean reports directly to the Academic Vice President and serves on the Council of Deans, the Academic Program Board, the College Budget Committee, and the Faculty Status Committee among many other groups. The total budget for Arts and Sciences is nearly \$10 million, including \$8.4 million in full-time faculty salaries, \$883,000 in part-time salaries, and \$690,000 in operating funds. Several administrative units also report to the dean, among them the advisement center, the college opportunity programs, academic development center, center for adults, and the honors program.

Responsibilities and Challenges

- Provide vision and leadership for the faculty, staff, and students of Arts and Sciences.
- Assess and improve the quality of academic programs.
- Coordinate the hiring, evaluation, development, and promotion of faculty.
- Participate fully in strategic planning for Arts and Sciences and for the institution as a whole.
- Represent Arts and Sciences to the other academic units, to the Board of Trustees, to the donor community, and to the public.
- Foster an intellectual environment characterized by excellent teaching, scholarship, and service in the best traditions of the liberal arts college.
- Participate in a proposed revision of the college core curriculum.
- Collaborate with Canisius's Wehle School of Business and School of Education and Human Services in the fulfillment of their missions.
- Encourage the members of the college to fully utilize the many artistic, scientific, cultural, legal, and corporate resources in the state and region.

Qualifications

- Commitment to the Catholic and Jesuit philosophy of education best summarized by the objective of "creating men and women for others."
- An earned doctorate and an outstanding record of teaching and scholarly achievement worthy of appointment as a tenured professor in an academic department in the Arts and Sciences.
- Personal qualities of honesty, integrity, compassion, and good humor.
- Administrative experience at the level of chair, program director, associate dean, or dean.
- Strong decision-making, problem-solving, organizational, and interpersonal communication skills.
- An understanding of current academic and intellectual trends that affect the disciplines.
- A respect for classroom technology and its uses for on-campus and distance education.

About the Region

The Buffalo-Niagara Region is a dynamic place to live with four distinct seasons, impressive cultural and natural resources, professional and college sports programs and a reasonable cost of living. The region offers vibrant city life, tranquil suburban neighborhoods, and a road system that makes it easy to commute between the two. The business and economic environment is characterized by a small number of major manufacturers, many smaller and mid-size companies, large employment in financial services and health care, a diversity of K-12 and higher education institutions, and substantial government employment.

Compensation

The salary for this position is competitive, commensurate with experience and qualifications.

More information www.canisius.edu/arts_sciences/dean_search.asp

Nominations and Applications

Please send a CV, a letter of interest addressing your qualifications, and the names, addresses, e-mail addresses and phone numbers of 3 references to:

Jerome L. Neuner
Canisius College/Academic Affairs Office
2001 Main Street
Buffalo, New York 14208

Nominations, confidential inquiries and applications accepted. The preferred submission date for applications is September 30, 2002. Review of applications will begin on October 1, 2002 but the position is open until filled. The college hopes to have the new dean on staff in the summer of 2003. ***Canisius College is committed to excellence through diversity in its faculty, staff and students***

Council of Colleges of Arts and Sciences
College of Liberal Arts and Sciences
Arizona State University
P. O. Box 873108
Tempe, AZ 85287-3108

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