



NEWSLETTER

Council of Colleges of Arts and Sciences

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September-October 2005

Mary Hancock-Niemic, Editor

URGENT! Membership to Vote on Changing CCAS By-Laws in October; Must Return Ballots by Oct. 28th

OCTOBER 2005 - In a few days the CCAS Board will provide an information sheet, a ballot, and a self-addressed, stamped envelope for you to vote on a change to the CCAS By-Laws. The change and the Board's rationale for the change are discussed briefly below. This newsletter and information is also available from the CCAS website at: <http://www.ccas.net> and then clicking on the "Publications" button.

The CCAS constitution provides that changes to its by-laws may be approved by a simple majority of those responding in a mail ballot. The ballot will allow you to vote to approve or reject the change. It is extremely urgent that the ballot be completed and returned immediately to the CCAS Office, as this issue

affects the Business Meeting at the Annual Meeting in November. Please remember that only one vote per institution is valid - if more than one ballot is received from any institution, none can be counted - and to vote, your institutional dues must be paid in full.

Ballots must be returned to the CCAS office by October 28. Please help us complete this election by sending in your institutional vote as soon as you receive the ballot!

Rationale for the Change in the By-Laws:

CCAS by-laws currently contain a restriction that individuals can be nominated for membership on the Board of Directors only twice, and may not be nominated

again if they are not elected. The Nominating Committee works hard to make sure that it is inclusive of the membership in making its nominations, but believes that this rule unnecessarily constrains its ability to put forward a good slate of nominees. This is especially true when members of the organization are active for an extended period of time, and may have been nominated and not elected at some point in the past. The Nominating Committee will continue to seek new nominees from the organization and to get wide input from committee chairs and the membership at large about potential members of the Board of Directors. The Board of Directors unanimously recommends that this change in the bylaws be adopted.

Dee Abrahamse, President
For the Board of Directors

Proposed Change to the CCAS By-Laws:

ARTICLE I. BOARD OF DIRECTORS, Paragraph 4

An individual may normally serve no more than two terms on the Board of Directors. ~~If an individual has twice stood unsuccessfully for election to the Board, he or she may not stand for election again.~~ A Board member who is appointed more than halfway through a term to replace a departing member of the Board may serve two full terms in addition to the partial appointed term.

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CCAS Seminar Meeting Schedule

OCTOBER

October 6 – 8

CCAS Seminar for Department Chairs

The Berkshire Inn

Towson, Maryland

SEMINAR IS FILLED!

NOVEMBER

November 2 – 5

CCAS Annual Meeting

Sheraton Vancouver Wall Centre Hotel

Vancouver, British Columbia, Canada

2006 MARCH

March 15 – 18

Special Back-to-Back CCAS Deans' Seminars

Williamsburg Hospitality House

Williamsburg, VA

March 15 – 17

Deans and Development

March 17 & 18

Deans and Fiscal Issues

2006 JULY

July 13 – 15

CCAS Seminar for Department Chairs

Chicago Marriott Downtown

Chicago, Illinois

July 16 – 19

CCAS Seminar for New Deans

Chicago Marriott Downtown

Chicago, Illinois

Information about these and other CCAS activities appear in the CCAS Newsletter and are posted on the CCAS website:

www.ccas.net

Brochures and registration forms are available from the CCAS website by clicking on the "Meetings" button (3rd button down in the left-hand column).

You may phone 480-727-6064 or fax 480-727-6078 or send email to:

ccas@asu.edu

for further information. ○

The CCAS Newsletter is published bi-monthly six times each year for its membership. CCAS membership is based on the **institution** and not the Dean or the individual College. If a Dean moves from a CCAS member institution to a non-member institution, the Dean must apply for CCAS membership for the new institution to continue CCAS membership benefits.

Membership Dues

No. of BA/BS Degrees Awarded	Dues
1 - 99	\$195.00
100 - 299	\$290.00
300 - 499	\$395.00
500 - 749	\$495.00
750+	\$595.00

The CCAS Staff

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Advertisements

Advertisements must be received by the 15th of the month **prior** to publication (e.g., Aug. 15th for the Sept/Oct issue). Camera-ready ads should be submitted as eps files. For further information, please contact the CCAS office before submitting your ad.

Full page ad \$200
Size: 9.5 inches (H) x 7.5 inches (W)

Half-page ad \$100
Horizontal Ad:

4.75 inches (H) x 7.5 inches (W)

Vertical Ad:

9.5 inches (H) x 3.75 inches (W)

For custom sizes or other special requests, please contact the CCAS office.

Meet the Candidates for CCAS Board of Directors

SPECIAL PULLOUT SECTION

Pull this section out to bring with you to the Annual Meeting

Before you cast your vote for the CCAS Board of Directors, take a few minutes to review each candidate's biosketch and reflect on who you would like to have serving the CCAS Membership for the next year. It will be filled with challenges as the CCAS Secretariat Office is moved to a new host institution.

PLEASE NOTE that only one (1) vote can be accepted from each institution that has paid membership dues for 2005-2006. Any ballots from non-member institutions or from institutions not current in membership dues will be discarded. If your institution has more than one academic unit represented at this Annual Meeting, please make certain that you agree upon and submit a single ballot. In the case of multiple ballots from a single institution, all ballots will be discarded.

2005 CCAS BALLOT

INSTITUTION: _____

PLEASE NOTE – One (1) vote shall be accepted from each institution that has paid membership dues for 2005-2006. Any ballots from non-member institutions or from institutions not current in membership dues will be discarded. If your institution has more than one academic unit represented at this Annual Meeting, please make certain that you agree upon and submit a single ballot instrument. In the case of multiple ballots from a single institution, all ballots will be discarded.

FOR MEMBERS OF THE BOARD OF DIRECTORS

Vote for no more than six (6)

- John Bee**, Ashland University
- Phyllis Morrow**, University of Alaska Fairbanks
- Warren Burggren**, University of North Texas
- Gerald W. Intemann**, Towson University
- Donna Aronson**, University of the Incarnate Word
- Denise Battles**, University of Northern Colorado
- Emile (Mel) Netzhammer**, State University of New York College at Buffalo
- Matthew Moen**, The University of South Dakota
- Gary Kiger**, Utah State University
- Susan Albertine**, The College of New Jersey

Susan Albertine

Dean, School of Culture and Society
The College of New Jersey - Ewing, NJ

In her fourth year as dean (humanities and social sciences), Susan Albertine is also professor of English (Ph.D., University of Chicago). Her scholarship is devoted to 19th & 20th-century literature and print culture in the United States. She was vice provost for undergraduate studies at Temple University from 1997 to 2001 and before that, assistant to the provost, University of Pennsylvania. Formerly chair of English at Susquehanna University, she has taught English and American literature at St. Olaf College and the University of North Florida. She was national project director of the Quality in Undergraduate Education Project (a collaborative of 22 public 2- and 4-year institutions, in 4 states, working to transform undergraduate education in the arts and sciences, 1999-2004) and a member of the Advisory Board of the Delaware Study of Instructional Costs and Productivity. Albertine participated on panels at CCAS in 2003 and 2004 and was elected in 2004 to a one-year term as a member of the CCAS Board. She has made presentations on undergraduate education at AAC&U, AAHE, the National Academy of Sciences/National Research Council, and the Education Trust. Albertine is committed to leadership in the arts and sciences, emphasizing the world context of our disciplines and fields and our future responsibilities as the base and sustenance of liberal education.

Donna Aronson

Dean, College of Humanities, Arts & Social Sciences
University of the Incarnate Word - San Antonio, TX

Donna Aronson has been serving the academic community since 1974 when she began teaching at the University of Texas at Austin. She spent 13 years in New England, serving as a five-college professor. In 1989, Aronson accepted the position of Director of Theatre at Incarnate Word College in San Antonio, Texas, where she currently serves as a tenured professor and Dean of the College of Humanities, Arts and Social Sciences.

Aronson earned her B.F.A. in acting from Virginia Commonwealth University, her M.F.A and Ph.D. from Florida State University. She began teaching in higher education in 1974 at the University of Texas at Austin. She served as a five-college professor at Amherst, Hampshire, Mount Holyoke, and Smith Colleges and the University of Massachusetts (1979-82) and teaching in the graduate Actor Training program at Brandeis University (1982-1989). She moved to Incarnate Word College (now the University of the Incarnate Word) in 1989 as the Director of Theatre. She has been the Dean of the College of Humanities, Arts, and Social Sciences since 1999.

Aronson has served as an active member and officer in numerous professional and academic associations supporting the arts. Donna has served on the Association for Theatre in Higher Education's (ATHE) Board and Governing Council in a number of roles: the first Forum chair, VP for Conference 1988-89, and 1995-96, Secretary 1991-92, President-elect 1997-99, President 1999-2001, and Past President 2001-2002. She also served as a member of the Board of the Voice and Speech Trainer's Association (VASTA). She served as a member of the CCAS Issues and Resolutions Committee. Aronson has chaired and served as a member on numerous university, state and national committees. She served a term as president of the faculty at UIW.

Aronson believes in the ongoing professional development offered by the CCAS' mission of "Deans Helping Deans."

Denise A. Battles

Dean, College of Natural and Health Sciences
University of Northern Colorado - Greeley, CO

Denise A. Battles is Dean of the College of Natural and Health Sciences at the University of Northern Colorado, a position she has held since July 2005. She was previously Associate Dean at Georgia Southern University (1999-2005) and, prior to that, Assistant Dean at the same institution (1995-1999). A geologist, she completed her baccalaureate degree at Colgate University and her Ph.D. at UCLA. Denise has been an active member of CCAS since 1995. She attended the New Deans' Seminar in 1996 and served three year terms on both the Comprehensive Universities Committee (2000-2002) and Program Committee (2003-2005).

She regularly participates in CCAS Annual Meeting sessions as a presenter and facilitator. Denise has served on the CCAS Board of Directors since 2004, and she is the Board liaison to the newly formed Associate/Assistant Deans' Committee.

John D. Bee

Dean, College of Arts and Sciences
Ashland University - Ashland, OH

John Bee is currently Dean of Arts & Sciences at Ashland University in Ashland, Ohio. He received his B.A degree from Ohio University and the M.A. and Ph. D. in rhetoric and public address from the University of Wisconsin—Madison. As a member of CCAS he has participated regularly as panelist and session chair and is completing his second year as a Board member. Most recently he has taken the initiative to develop a new standing committee of deans from private schools and worked as liaison with the International Council of Fine Arts Deans in planning the joint conference scheduled for 2006.

Warren W. Burggren

Dean, College of Arts and Sciences
University of North Texas - Denton, TX

Warren Burggren has served for the past 7 years as Dean of Arts and Sciences at the University of North Texas (UNT), a large (31,000+ student), research-intensive university in Denton on the northern outskirts of the Dallas-Ft. Worth Region. Prior to that, he was for two years the Interim Dean of Science and Mathematics and four years as Chair of Biology at the University of Nevada, Las Vegas. Before moving into administrative roles Burggren was a faculty member at the University of Massachusetts in Amherst. He has lived and studied in Canada, the UK and Denmark, and is currently on international advisory Boards in Saudi Arabia and the United Arab Emirates. Not surprisingly, then, although his interests in administration are manifold, he has focused of late on international education efforts. Perhaps most notably, he has helped spearhead a unique program in which a Mexican university (UAEM in Toluca) has created a fully staffed Academic Liaison Office actually housed within the UNT Arts and Sciences Offices in Denton. Through this office, successful US-Mexican exchanges of students, faculty, researchers and, increasingly, community members are developing. Burggren feels that CCAS would be well served by more actively reaching out to higher education administrators in other countries. While many issues of interest to CCAS are properly American in perspective, he feels that CCAS (and its members) can't discuss globalization and its implications without simultaneously taking on a more global character itself. Finally, in all the spare time afforded a dean, Burggren retains a large, NSF-funded research laboratory in animal physiology.

Gerald W. Intemann

Dean, College of Science and Mathematics
Towson University - Towson, MD

Gerald Intemann has been Dean of Science and Mathematics at Towson University since 2000. Previously, he was Dean of Natural Sciences at the University of Northern Iowa (1990-2000) and Department Head of Physics (1980-90) at Northern Iowa where he also was Professor of Physics for twenty years. He is a theoretical particle physicist (Ph.D., Stevens Institute of Technology) with interests in quark model phenomenology and the connections between high-energy physics and cosmology. A fourteen-year veteran of CCAS, Intemann has chaired several case study sessions, has participated in several CCAS panels at annual meetings, has served on the CCAS Committee of Metropolitan/Urban Universities (2000-03), and as Committee Chair for two of those years, and has attended workshops for New Deans, Strategic Planning, and Personnel Issues and the Law. He has also been a presenter at the CCAS Chairs' Seminar in 1998 and 2004 and is serving as Director of the 2005 Chairs' Seminar.

Gary Kiger

Dean, College of Humanities, Arts and Social Sciences
Utah State University - Logan, UT

GARY KIGER is in his fourth year as Dean of the College of Humanities, Arts, & Social Sciences at Utah State University, where he also holds a faculty position as Professor of Sociology. He earned a Ph.D. in Sociology from the University of Colorado. He previously served as Department Head in Sociology, Social Work, & Anthropology. His research addresses topics in gender, work, and family; his research also examines prejudice-formation processes and prejudice-reduction strategies. He has participated regularly in CCAS annual meetings and has led case studies sessions for several years. As well as being active in CCAS, he is also a member of ICFAD (The International Council of Fine Arts Deans). He believes that the most pressing issue facing the liberal arts is the financial and political threats to liberal-arts education in the face of an emphasis on professional-school and "job-oriented" education at the university. A major challenge for CCAS is to continue to provide relevant professional development for deans / associate deans who come from such diverse types of institutions.

Matthew C. Moen

Dean, College of Arts and Sciences
The University of South Dakota - Vermillion, SD

Matthew C. Moen is Dean of the College of Arts and Sciences, and the John and Mary Lohre Distinguished Professor at the University of South Dakota. He received his B.A. from Augustana College, and his Ph.D. through the Carl Albert Congressional Research and Studies Center at the University of Oklahoma. He is author/co-author of five books and dozens of articles in the areas of religion and politics, legislative studies, federalism, and the presidency; he is currently teaching a course on Enlightenment thought in the American political experience. Previous administrative work includes: Professor, Chair of Political Science, and Special Assistant to the President, all at the University of Maine; President, New England Political Science Association; Chair, Professional Ethics Committee of the 13,000 member American Political Science Association; Chair, Religion and Politics Division of the American Political Science Association. His CCAS involvement includes appearances on panels at the annual meeting, membership on the Research Universities Committee, and attendance at the CCAS workshop for New Deans.

*Remember
to vote!*

Phyllis Morrow

Dean, College of Liberal Arts

University of Alaska Fairbanks - Fairbanks, AK

Since 2002, I have been Dean of the College of Liberal Arts at the University of Alaska Fairbanks (UAF), where I moved through the ranks for the previous 15 years from Anthropology faculty member to Department Chair, Division Head, and Associate Dean.

My experience covers a certain breadth of geographic and institutional territory: I grew up "back East" and was educated at Harvard (A.B.) and Cornell (Ph.D.). At the western extreme, I spent ten years in rural Alaska doing anthropological fieldwork, community college teaching and administration of an Alaska Native language center prior to coming to UAF, which is the original location and major research campus of the University of Alaska statewide system. Here, I deal with the full panoply of issues that earn the keep of liberal arts deans: holding the center between research and vocational emphases; working creatively with budgetary mandates, constraints, and competition; keeping the confidence of faculty and staff; working within a faculty collective bargaining agreement; supporting and linking academic departments; fostering creative hires; developing and interconnecting talented people and programs; restoring and maintaining harmonious relationships; and engaging with other deans and directors, on and off campus, and beyond our disparate decanal territories. These generate the issues that face the liberal arts and sciences today.

This year, the Dean of the College of Natural Science and Mathematics and I co-hosted the PAC 10+2 Deans Conference, a regional organization that, like CCAS, brings deans together to compare problems and solutions and to form a resource and collaboration network. This experience and my attendance at CCAS since 1999 (including, most recently, a Deans and Development Seminar) have reinforced my interest in supporting the organization, which I have found to be an invaluable resource.

Membership Dues Deadline —October 14th—

Membership Dues must be paid by October 14th in order to register as a CCAS member for the Annual Meeting. Remember that **CCAS does not accept credit cards or payment cards of any kind**. When making arrangements for payment, make sure your accounting department is aware of this.

In order to vote for the CCAS Board of Directors at the Annual Meeting, we need your cooperation and respect for deadlines. **Only those members whose dues have been paid prior to October 14th will be able to vote.**

Emile (Mel) C. Netzhammer

Dean, School of Arts and Humanities

State University of New York College at Buffalo
Buffalo, NY

Mel Netzhammer, the Dean of the School of Arts and Humanities at Buffalo State College, State University of New York, has been a member of the CCAS Board of Directors since May 2004. Prior to serving on the board, he served as director of the CCAS Seminar for New Deans for two years and as a facilitator for the two years prior. As a CCAS member, he has presented regularly at the annual meeting on issues for new deans, fundraising in the arts and humanities and leadership. He has also been a member of various CCAS committees. Mel has been dean at Buffalo State since 1999. He also served as Associate Vice President for Enrollment Management and chair of the Communication Department at the College.

Travel Alert: Bring Your Passport?

As heightened security affects our travel, this word comes from our members bordering Canada. By the time we are traveling to Vancouver this November to attend the CCAS Annual Meeting, all U.S. citizens may need a passport to enter Canada, and especially to return to the United States. Right now, this is being debated in Congress, but could become law soon.

So if you don't have a passport, you may want to get one soon if you are planning to attend the Annual Meeting (and we surely hope you are!). If you have one, check it now to make sure it hasn't expired or is going to expire before you leave for Vancouver. That way you have plenty of time and don't have to pay extra fees for expedited service.

CCAS Cancellation Policy

For every event that CCAS sponsors, there is a corresponding cancellation policy. The cancellation schedule includes a timeline of dates and the appropriate administrative fee charged at the time the cancellation is received by the CCAS Secretariat Office. This cancellation schedule is printed in the event brochure and repeated at the bottom of the confirmation form that is faxed to you when you register. It is also included on invoices and receipts. And yet, there are people who do not understand the consequences of cancelling without prior written notification to the CCAS office.

If the unexpected occurs and you will be unable to attend a CCAS function, the first and foremost action you ***must*** take is to fax, send email, or send a letter stating you will be unable to attend. ***Phone calls are not accepted!*** This cannot be stressed enough because this question still comes up. In order to be officially recognized as a cancellation, your cancellation must be submitted to the CCAS office ***in writing***.

When the office receives your written notice of cancellation, you will receive an invoice for appropriate administrative fee, based on the timeline for the event. If you have already paid, the appropriate amount will be refunded to you.

However, if the CCAS office is not notified and you just

Changing of the Guard

Jane Rhoades Hudak, Acting Dean, College of Liberal Arts and Social Sciences, Georgia Southern University, to Dean, College of Liberal Arts and Social Sciences, Georgia Southern University.

Mary Ellen Mazey, Dean, College of Liberal Arts, Wright State University, to Dean, Eberly College of Arts and Sciences, West Virginia University.

Ronald Toll, Dean, College of Natural Sciences and Mathematics, University of Central Arkansas, to Vice President for Academic Affairs and Dean of the Faculty, Lebanon Valley College.

To have your changes included in the next newsletter, send, fax, or email them to the CCAS office. See page 2 of this newsletter for contact information.○

become a “no show,” you are still responsible for the entire registration fee and you will receive an invoice from CCAS for the entire amount. Or, if the registration fee has been paid already, it will not be refunded. These fees are necessary to cover expenses for hotel food and services that have been guaranteed by CCAS on your behalf. So make sure to cancel in writing should it be necessary. There are no exceptions to this policy!○

Dean of the College of Liberal Arts and Sciences The University of Kansas

The College of Liberal Arts and Sciences, with more than 53 departments, 600 full-time faculty, 16,000 undergraduate and more than 1,900 graduate students, is the University's largest academic unit, with an annual budget of approximately \$75 million. The Dean reports directly to the Provost. A complete position announcement is available at:

www.provost.ku.edu/current_searches/?S.

Required Qualifications:

Eligibility for faculty appointment as a full professor with tenure in a liberal arts and sciences discipline; earned doctorate, teaching experience and demonstrated scholarship; substantial administrative and budgetary experience as demonstrated by significant service in an administrative position, such as dean, associate dean or department chair; demonstrated commitment to the value of diversity in the faculty, staff and student body; and evidence of commitment to liberal arts education.

Preferred Qualifications:

Experience in fund-raising from private sources and obtaining external grants; experience and evidence of innovative curriculum development; evidence of commitment to fostering research activity by faculty and students; evidence of sensitivity to student concerns and interests; evidence of leadership during periods of growth and expansion; experience in recruitment, development, utilization and retention of staff.

Effective Date – Salary – Applications:

The position is available beginning July 1, 2006. Salary will be commensurate with qualifications. Nominations are due September 30, 2005, but applications will be accepted until the position is filled. Review of applications will begin on October 3, 2005, and will continue until a selection is made. Applications must include curriculum vita, a statement of interest, and the names, addresses and telephone numbers of three references who may be contacted. No further reference checks will be made without approval of the applicant. Applications, nominations, and inquiries should be submitted electronically to Professor Mabel Rice, Chair, College Dean Search Committee, c/o Debra Bia (dbia@ku.edu).

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Council of
Colleges of Arts
and Sciences

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URGENT!

PROPOSED CHANGES TO CCAS BY-LAWS

See Page 1 for more details

Also in this issue...

◆ Special Pullout Section ◆

Meet the Candidates for
CCAS Board of Directors