

**DAY 1**

**Late morning or early afternoon**

Facilitator arrives

**Mid-to late afternoon**

Facilitator meets with Dean

**Late afternoon or early evening**

Welcome reception

**DAY 2**

**8:00-8:30**

Continental Breakfast

**8:30-8:45**

Dean opens seminar, welcomes facilitator, provides introduction. Unless agreed to otherwise, the Dean and decanal staff do not stay for the seminar

**8:45-noon**

Morning sessions

**Noon-1:00**

Lunch

**1:00-3:00**

Afternoon session

**3:00-3:30**

Concluding session